



## Kansas State Council of SHRM Board Role Summary Descriptions



Position	Role Summary	Other Details
Director	As the chief elected officer of the state council, establishes policy, strategies and objectives consistent with those of SHRM. Provides guidance to elected and volunteer members who are responsible for accomplishing state and SHRM objectives. Establishes goals in support of the SHRM mission and objectives.	2 year term, leads to Immediate Past Director
Director-Elect	Serves as an "understudy" to the state council director. Works with the state council director to establish policy, strategies and objectives consistent with SHRM Board policies. Provides guidance to elected and volunteer staff who are responsible for accomplishing state and SHRM objectives.	2 year term, leads to Director
Immediate Past Director	Serves as a member of the state council providing the continuity of leadership. Chair of the Council Nominating Committee. Provides advice and counsel to the state director. Manages the Trombold Achievement & KS HR Professional of the Year Award & other recognition programs.	2 year term
Secretary/Treasurer	Reviews and provides input on meeting minutes, processes expense requests and helps lead the financial affairs of the council.	2 year term
District Director	Serves as a Kansas State Council of SHRM representative of a designated geographical area ("District") within the state; disseminating important information and serving as a direct line of support to chapters in their district.	2 year term, 4 positions in Kansas
Certification Director	Promotes SHRM certification activities for the state council, SHRM affiliated chapters and their members.	2 year term
College Relations Director	Serves as an appointed member of the state council with responsibility to assist and promote student chapter activities within the state. Communicates state and SHRM goals and policies relative to student chapters and student membership to the chapters in the state. Collaborates with board and chapter leaders to put on the annual KSSHrm Student Summit.	2 year term
Communications Director	Promotes awareness of the purpose and actions of the council through ongoing communication efforts and branding initiatives. Makes sure that HR professionals, both within and without of SHRM are fully informed of council resources and activities by using existing and developing media. Works closely with other council members to ensure that the council is portraying a consistent and professional image to its members and to the business community at large.	2 year term



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Diversity Director	Monitors and evaluates on a continuing basis state and local activities concerning diversity issues, and works with chapter diversity directors to encourage involvement at the chapter level. Manages KSSH RM's annual Diversity & Inclusion Award program.	2 year term
Government Affairs Director	Monitors and evaluates, on a continuing basis, pending federal, state, and local legislative, regulatory, and legal activities that may have an impact on the management of human resources. Communicates SHRM legislative affairs policies and goals to SHRM chapters and members within the state. Works in close cooperation with the SHRM Government Affairs Team. Leads planning efforts for KSSH RM's annual Employment Law and Employee Benefits conference.	2 year term
Membership Director	Provide leadership to membership activities in chapters, particularly assuring that chapter membership directors have access to resources necessary to recruit at-large SHRM members to chapters, local chapter members only to SHRM, and non-affiliated HR professionals to both organizations. Provide leadership to member engagement/retention measurement and strategies of chapters.	2 year term
SHRM Foundation Director	Educate, promote, and represent the interests of the SHRM Foundation and its activities to the chapter membership. Manage fundraising efforts throughout the year at various KSSH RM events.	2 year term
Workforce Readiness Director	Monitors and evaluates on a continuing basis state and local activities concerning workforce readiness issues, and works with chapter workforce readiness advocates to plan and encourage chapter involvement and activities impacting the workforce readiness arena. Presents a report or update to the state council director and members on workforce readiness developments, issues, and/or initiatives.	2 year term